

2007-2008 Parking Regulations

MISSION STATEMENT AND GOALS

KU Parking & Transit strives to provide exceptional customer service and accurate information, contributing to a safe campus environment for the University community and its visitors.

The regulation of parking is a service to the University, and is intended to protect student, staff, and faculty pedestrian mobility in fulfilling the class and work schedule itinerary, use available parking space in the best interests of the entire University, and maximize parking area consistent with land needs for the academic function, topography, financial feasibility, and maintenance of the natural beauty of the campus.

KU Parking & Transit is supported solely through the sale of permits, fines, and other user fees. It receives no income from state or tuition funds.

Any suggestions for improvement to KU Parking & Transit are welcomed and should be directed to the Parking & Transit Commission.

1. GENERAL REGULATIONS

1.0 The University of Kansas, through the Board of Regents and its administrative officers, is authorized by state law to establish parking rules and regulations and to provide penalties for infractions of these regulations.

Any motorized vehicle operated on the property of the University of Kansas is subject to all regulations governing parking at the institution.

All campus parking shall be restricted to vehicles with permits which authorize parking in that area or, in metered areas, where the meter fee has been paid.

1.1 Traffic Control Booths are located at the entrances to the central campus in order to control and restrict traffic in the central campus area. Generally, traffic is controlled from 7:45 a.m. to 5 p.m. Monday through Friday. **The stop sign shall always be observed.** Campus *may* be open for drive through after the last day of finals, until the week of fee payment of each semester. During the summer session, access will be controlled from 8 a.m. to 2 p.m. Monday through Friday. During the hours when access to campus is restricted, only vehicles authorized by assigned permit or by a courtesy pass issued by traffic control booth attendant may enter the campus.

1.2 KU Parking & Transit is not responsible for incorrect information given out by anyone other than Parking & Transit employees.

2. VISITOR PARKING

2.0 Visitors. Visitors are considered to be persons (other than students, former students, staff and faculty) who occasionally visit the campus for pleasure, conferences, or business. Spaces that are designated by "Visitor Parking" or "Guest Only" signs are not to be used by faculty, staff or students. Any person operating a vehicle bearing a valid University parking permit is not eligible for visitor status.

2.1 Access to the central campus is very limited. **Visitors may park** in hourly parking in the Allen Fieldhouse Garage on Irving Hill Road, or in the Mississippi Street Garage north of the Kansas Union for \$1 per hour (see *map*). Visitor permits are available for a few parking lots where a parking garage is not within a reasonable distance of visitor's destination, and are valid in regular permit stalls or parking meters within the color zone indicated. Several metered parking areas are specifically available for the convenience of visitors, including lots 19 and 90.

2.2 Visitors may not park in no-parking zones; stalls, access aisles or ramps designated for the physically disabled; loading zones; fire lanes; and other restricted areas. Visitors are required to

observe all University of Kansas parking regulations and to park in designated visitor parking areas, or metered parking areas. If parked at a meter, all visitors must pay the prescribed fee. Parking violation notices are assessed against a vehicle, **not** the vehicle operator.

2.3 Visitor permits may be purchased by individuals or departments. (See section 6.2 for rates.)

Faculty, staff and students are not eligible to use daily visitor permits. In order to be credited for unused visitor permits, departments must return permits on or before the day permits are valid. Unused permits for hooded meters will not be credited. To qualify for the weekly discount, departments must make arrangements in advance and register the name and vehicle information of the person using the permit.

3. PHYSICALLY IMPAIRED PARKING

3.0 Disabled Placard/Tag Registration. Registration of official state-issued disabled placard or license tag with KU Parking & Transit is required. Owner provides copy of accompanying documentation proving ownership and receives a KU parking registration pass which must be displayed in conjunction with disabled placard/tag when vehicle is parked on campus. Owner agrees to follow rules for on campus usage provided by the department. Failure to register placard will result in a citation being issued.

3.1 Motor vehicles which bear an official state-issued disabled placard or license tag which are being operated by or used for the transportation of a disabled person **must also display a University of Kansas parking permit** to park in stalls other than those designated for physically impaired on campus.

3.2 Proof of ownership of state-issued disabled placard (photo ID with State of Kansas wallet ID card or registration receipt) must be presented at traffic control booths in order to gain entrance to the central core of campus.

4. STUDENT, FACULTY, AND STAFF PARKING

4.0 The University of Kansas maintains various types of parking facilities to meet the needs of faculty, staff, and students. These include regular permit lots, parking garages and metered parking spaces. Some lots are controlled 24 hours per day. **Owning a parking permit does not imply or guarantee a parking space at any particular time, and parking privileges may be modified or preempted by authority of the Chancellor of the University.** Since parking is limited, faculty, staff, and students should consider their needs carefully when applying for parking privileges. The University assumes no responsibility for security of vehicles or their contents while moving or parked in any area subject to University jurisdiction.

4.1 Student. A person is considered a student if (s)he is enrolled for at least one (1) hour of credit and is not employed in a classified or unclassified position at the University. (S)he is considered a student as long as enrollment is intact (not withdrawn or canceled). Enrollment shall be considered official as of the first day of classes. Graduate assistants are students, not staff.

4.2 Faculty or Staff. A person is considered faculty if (s)he has a one-half to full-time teaching appointment, or staff if (s)he has a one-half to full-time classified or unclassified appointment, with the University.

4.3 Retiree. A “retiree” means any faculty or staff person who has retired from the University of Kansas.

4.4 Assignment of parking privileges. Faculty and staff shall normally be assigned gold, blue or red parking permits. In general, the criterion for gold or blue permit is total of age plus service in State of Kansas employment equaling at least 62. For gold permits, the applicant’s primary campus location is on the central core of campus, only accessible from Jayhawk Boulevard.

Students shall normally be assigned Yellow, Park & Ride or University Housing permits. Incoming freshmen living off campus may only purchase a Park & Ride permit. Students shall show proof of residence to receive permit. Zones near the campus shall not be assigned to solve problems

such as work assignments or tight schedules.

The Parking Commission has the right to alter or revoke permit assignments as the needs of the individual or the University community change. Falsification of any information for the purpose of obtaining a parking permit may result in the forfeiture of all parking permits and paid fees.

4.5 Appeal of parking assignment. Individuals who wish to appeal their parking assignments or who need special parking privileges should apply to the Parking Commission.

4.6 New employees of the University may, on presentation of a valid staff ID card or written verification by their department head or supervisor, purchase a parking permit with cash, check, and credit card or through payroll deduction (see section 6.5). Permits fees will be prorated. Temporary employees may, on presentation of written authorization by his or her department head or supervisor, purchase a temporary yellow or red permit for the term of their appointment. Inquiries on this procedure should be directed to KU Parking & Transit.

5. PARKING PERMITS

5.0 Parking assignees may purchase only one (1) permit per person, per academic year. Upon payment of the scheduled fee, parking assignees will receive a repositionable inside-the-car window sticker, **which shall be valid only when displayed correctly.** Application of the sticker contrary to the instructions will result in a violation notice for "No Valid Permit." During times when the lots are being controlled, a parking permit entitles the assignee to park only in zones or lots designated by the permit with the exceptions noted in these regulations.

Ownership and use of parking permits are not transferable to any other person. Permits are not to be resold.

5.1 Annual parking permits expire July 31, unless purchased for a shorter period. **Faculty and staff must have new permits purchased and in place by August 1. Student permits must be in place by the first day of class.** Parking permits are either color coded by zones or coded as to particular lots.

5.2 Permit for temporary vehicle. If the primary registered vehicle is out of service, move permit to the alternate vehicle. Permit owners may obtain a short-term courtesy parking permit from KU Parking & Transit, for a total of up to two (2) weeks per semester.

5.3 Sold or traded vehicles. Before selling or trading a vehicle, University of Kansas parking stickers shall be removed. Permits may be replaced free of charge upon return of original permit. (permit numbers readable). Persons unable to comply with this requirement shall be required pay a prorated price for a replacement permit.

5.4 Lost or stolen parking permits. The University cannot be responsible for lost or stolen permits. Stolen permits should be reported to the police immediately. Replacement permits can only be secured after signing form at KU Parking & Transit by purchasing a new permit at a prorated fee. Any vehicle displaying a lost/stolen, forged or altered permit is subject to criminal charges, a fine and towing at the owner's expense.

5.5 Revocation of parking privileges. KU Parking & Transit has a **no tolerance policy on cheating.** If you forge, alter, or steal any form of parking authorization, or use or display a permit that you have not purchased from the department, **your parking privileges will be revoked for one (1) year,** and a letter requesting disciplinary action will be sent to the Dean of Students or Human Resources. This includes "passbacks" in the Allen Fieldhouse Garage.

5.6 Classes of permits. Subject to modification, the parking permit classifications and parking privileges are shown below. Permit not valid in spaces designated for the physically disabled, loading areas, reserved stalls, metered areas, and fire lanes.

Board of Regents. Issued to members of the Board of Regents and valid in all areas.

Retiree. Valid in Gold, Blue, Red and Yellow lots. A retiree ID card must be presented to obtain Retiree permit.

Gold. Valid in all Gold, Blue, Red, Yellow, Park & Ride, and University Housing lots, except Alumni Place.

Blue. Valid in all Blue, Red, Yellow, Park & Ride, and University Housing lots, except Alumni

Place.

Red. Valid in all Red, Yellow, Park & Ride, and University Housing lots, except Alumni Place.

Yellow. Valid in all Yellow and Park & Ride zones and in Daisy Field (DF) Residence Hall lots after 5 p.m. until 7 a.m. daily.

Allen Fieldhouse Garage. Issued on annual basis only. Hangtags must be displayed in order to be valid outside garage. Not valid for parking during home basketball games. Not valid in lots 8, 17, 19, 33, 35, 54, and 70, 71, 72. (See Section 6.1) **Any misuse of this permit will result in loss of parking facility privileges.**

Mississippi Street Garage. Not valid for parking during home football games. Not valid in lots 3, 4, 12, 13, 14, 15, 16, 39, 53, 91, 92, 93, 94, and 115. (See Section 6.1)

Park and Ride. Valid only in lots 301 and 302. Accessible only from Clinton Parkway and Crestline Drive (west of 23rd and Iowa). Any KU state vehicle may park free in Park & Ride.

Service. Valid in all color zones and service vehicle stalls. Issued to non-University persons conducting University business or services on a regular basis (twice a month or more), or to construction companies working on campus.

Temporary. Valid in zone specified. Temporary parking permits are issued upon justification by the applicant for parking on specific days of the week at specific times (for a total of 5 hours per week). They also are issued for short-term parking (not a substitute for a regular semester parking permit), to gain access to parking for a period from one (1) to six (6) weeks. Temporary permits are available to faculty, staff and students.

Childcare Load. Valid for twenty (20) minutes in designated loading zone, for loading and unloading children at campus child care centers, Haworth, Dole, Hilltop, etc.

Medical. Valid in all color zones. This permit is not valid in stalls designated for the physically impaired, metered spaces, or reserved spaces. **Paperwork for this permit must be resubmitted for each permit requested.** Faculty, staff, or students who require parking privileges because of health problems should obtain a certification of medical request packet from KU Parking & Transit, which must be completed by the applicant and a physician. Permit will be issued for type of parking authorization most commensurate with individual parking needs for duration of time recommended by the physician. Any falsification of information on the above-mentioned materials will result in termination of parking privileges. If medical conditions exist for more than one (1) year, it is recommended that steps be taken to acquire a handicap designator from the State.

Departmental Pass. Up to two (2) departmental passes may be sold annually to each University department or division. Requests for additional passes must be petitioned directly to the Parking Commission. The departmental pass must be taken to a traffic control booth or the KU Parking & Transit office in order to receive up to a three-hour courtesy pass. The departmental pass must be accompanied by a valid KU parking permit.

The departmental pass provides University employees access to restricted areas, including the Mississippi Street Parking Garage, for purposes of conducting employment-related business. The pass is for occasional, short-term use only. It is not to be used for parking to attend class, for long-term parking while at one's regular job station, or for any personal (not employment-related) reason. Abuse of the intended purposes of the pass will result in revocation.

State Vehicle Parking. Any state vehicle parked in a color zone parking lot is required to display a valid parking permit for that lot. After determining their needs, University departments may purchase parking permits for state vehicles for gold, blue, red or yellow zones. State vehicles are required to pay at meters. State vehicles may park free in Park & Ride.

Loading Zone. 20 minute loading zone passes may be issued from the traffic control booths for quick loading/unloading tasks. These permits are valid in marked loading zones.

Motorcycle. Valid only in designated motorcycle parking spaces. A motorcycle is a motorized vehicle designed to travel on not more than three (3) wheels in contact with the ground. Motorcycles must park in designated motorcycle zones unless meter fee has been paid.

Red motorcycle permits may be obtained for motorcycle parking regardless of employee or student status, and do not have access to central campus. Blue is available to faculty/staff only, and

does have access to central campus. Permits shall be attached to the rear fender. **These permits are pressure sensitive and cannot be removed without destroying them. If they are attached to a painted portion of the motorcycle, removal may damage paint.**

Moped. Valid in motorcycle zones and bicycle parking areas only. A moped is a motorized bicycle with an engine capacity of 125 cubic centimeters (cc) or less, less than 3.5 brake horsepower (bhp), and automatic transmission, and drives less than 30 miles per hour (mph). Mopeds are required to display a current parking permit when parked on the property of the University of Kansas. Moped permits shall be attached to the rear fender.

Mopeds may not be parked in any building or entrance-way to any building, and shall be issued a University violation notice and removed from the area. **At no time shall a moped be operated on sidewalks or lawns on campus.** When crossing a sidewalk to gain entrance to a parking area, the moped shall be walked to the parking area.

University Housing Permits. The following permits are the only ones valid in the lots specified during Fall and Spring semesters. Valid in Park & Ride, and in Yellow zones during Summer semester.

AP (Alumni Place). Valid in lots 100, 107, 120, 121, 122 and 124, serving Margaret and K.K. Amini, Battenfeld, Douthart, Grace Pearson, Miller, Pearson, Sellards, Stephenson, and Watkins halls. No guest parking. Residents of Rieger Hall must register vehicles and purchase a permit for the Mississippi Street Parking Garage.

JT (Jayhawk Towers). Valid in lots 109, 110, and 123, and in DF lots. No guest parking.

SP (Stouffer Place). Valid in lot 114. Visitor permits available at the KU Parking & Transit office.

GC (GSP/Corbin). Valid in lots 111, 120 and 60, and in DF lots. Overflow parking is in lot 94 (except on home football game days).

OL (Oliver Hall). Valid in lot 112, and in DF lots. Overflow is in lot 127 (except on home basketball game days).

DF (Daisy Field). Valid in lots 101, 102, 103, 104, and 105, serving McCollum, Hashinger, Lewis, Ellsworth, and Templin halls.

Lied Center. Valid only in Lot 300. Maximum of 300 permits available, only for residents of McCollum, Hashinger, Lewis, Ellsworth, Templin or Jayhawk Towers.

5.7 Carpooling. KU Parking & Transit encourages faculty, staff and students to form carpools.

6. PERMIT FEES

| 6.0 | 2007-2008 Permits | Annual | Semester | Summer |
|-----|--------------------------------------|---------|--------------|-----------------|
| 1. | Gold ¹ | 255 | ² | ² |
| 2. | Blue | 210 | ² | ² |
| 3. | Red | 190 | ² | ² |
| 4. | Yellow | 160 | 85 | 60 ³ |
| 5. | University Housing | 160 | 85 | - |
| 6. | Park and Ride | 205 | 140 | - |
| 7. | Lied Center Only ⁴ | 125 | - | - |
| 8. | Parking Facility Gold ⁵ | 295 | - | - |
| 9. | Parking Facility Blue ⁵ | 250 | - | - |
| 10. | Parking Facility Red ⁵ | 250 | - | - |
| 11. | Parking Facility Yellow ⁵ | 200 | - | - |
| 12. | Retiree ¹ | 75 | 45 | 30 |
| 13. | Motorcycle Blue ⁶ | 55 | 35 | 20 |
| 14. | Motorcycle Red ⁶ | 45 | 30 | 15 |
| 15. | Moped ⁶ | 25 | 15 | 10 |
| 16. | Temporary/Medical | See 6.1 | | |
| 17. | Service/Construction ¹ | See 6.1 | | |

| | | | | |
|-----|-------------------|----|-------|---|
| 18. | Departmental Pass | 30 | - | - |
| 19. | Child Care Load | 25 | 12.50 | 0 |

¹ Permits include campus access authorization.

² Permits prorated throughout the year – contact department for current cost.

³ One-month summer session permits \$30 for June or July.

⁴ Only available to Daisy Field and Jayhawk Towers residents.

⁵ Upon successful application. (See section 8.2.)

⁶ \$15 annually if owner has a valid vehicle permit.

6.1 Other fees.

| Event Parking | Per Stall |
|----------------------------------|-----------|
| Football/Basketball/Other Events | 15 |
| Football Reserved Spaces | 20 |

| Visitor Parking (Daily) | Full Day | Half Day | Weekly ⁷ |
|---------------------------|----------|----------|---------------------|
| Surface Lots ⁸ | 6 | 3 | 24 |
| Mississippi Street Garage | 8 | 4 | 32 |
| University Housing | 2 | - | - |
| Hooded Meters | 10 | - | - |

⁷ See section 2.3 for restrictions.
⁸ Not valid in Gold zones.

| Service/Construction | |
|----------------------|-----|
| Annual | 265 |
| Semester | 160 |
| Summer | 100 |
| Monthly | 40 |
| Weekly | 20 |
| Daily | 8 |

| Temporary ⁹ | Weekly | 5 Hrs/week |
|------------------------|--------|------------|
| Yellow ¹⁰ | 6 | 30 |
| Red | 7 | 40 |
| Blue | 8 | 50 |
| Gold | 9 | 60 |

⁹ Available only to faculty, staff and students.
¹⁰ Not available during summer semester.

6.2 Medical permits will be sold at the rate of the temporary weekly rate in 6.2 above regardless of current permit.

6.3 Refunds. Refunds of fees paid for unused permits will be made only if application for refund is made at the KU Parking & Transit office within fourteen (14) calendar days from the date of receipt of the permit. Permit must be returned (permit numbers readable) before a refund will be processed.

6.4 Payment through payroll deduction. Faculty and staff may choose the option of purchasing their parking permit through payroll deduction. The cost of the permit will be deducted from paychecks over a maximum of 16 pay periods for 9 month employees, or 26 pay periods for 12 month employees. Employees may choose to have this deduction taken out before their earnings are taxed. **Permits must be returned upon termination of employment.** The balance owed on the permit will be billed to the employee for unreturned permits. For application deadlines, contact KU Parking & Transit or go online. After the deadline, full payment will be required for purchase of a

permit.

7. CONTROL OF PARKING LOTS

7.0 Signs are posted at the entrance of each parking area giving the designation, hours the area is controlled, and, if the area is color coded, the zone color. Vehicles may only park in areas designated for parking. Remember, if the sign does not say you can, then you cannot. **Most parking lots are restricted year-round.**

During hours when an area is controlled, parking is restricted to vehicles with permits which authorize parking in that area or at paid meters. Failure of KU Parking & Transit to strictly enforce any parking regulations shall not be construed as a waiver for the future enforcement of the regulation.

No vehicle, with the exception of those displaying a valid physically disabled designator or a paid visitor permit, may park free of charge at any meter.

7.1 Parking lots/zones:

| Restrictions | Zones | Comments/Exceptions |
|---|------------------------------|---|
| 24 hours all year | Disabled | Designated by green/yellow curb striping and/or sign. |
| | Lot 5 | State and Union vehicles only. |
| | Alumni Place | AP permit required. No visitor parking. Vehicles without the correct parking authorization will be towed from lots 100, 107, 120, 121, 122 and 124. |
| | Jayhawk Towers | JT permit required. No visitor parking. |
| | Sunflower Apts | Sunflower, red, blue, gold or visitor permit required. |
| | Park & Ride | Any valid KU parking permit. |
| 7 a.m. – 5 p.m. Monday – Friday Enforced All Year | Gold ¹¹ | Additional restrictions apply in lots 3 ¹² , 12, 13 and 18. |
| | Blue ¹¹ | Additional restrictions apply in lots 18, 21, 35, 37 and 129. |
| | Red | Red zones in lots 102, 104, 111, 112 and AP lots enforced 24 hours. |
| | Motorcycle | Only blue motorcycle permits are allowed campus access. |
| ¹¹ Additional restrictions: Staff permits required 5 p.m. – 7:30 p.m. Monday – Friday in the rectangular section of lot 12 and lots 13, 18, 21, 35, 37 and 129. | | |
| ¹² Lot 3: Staff permits required 24 hours under Spencer overhang. | | |
| 8 a.m. – 4 p.m. Monday – Friday | Yellow ¹³ | Enforced from the first day of classes, ending with the last day of finals of each semester. No parking 4 a.m. – 6 a.m. in lot 50. |
| 7 a.m. – 8 p.m. Monday – Friday | Stouffer Place ¹³ | SP permit required. Also restricted during home basketball games, including holidays and weekends. |
| 24 hours 7 a.m. Monday – 5 p.m. Friday | Daisy Field ¹³ | DF, JT, GC or OL permit required. Yellow permit 5:00 p.m. – 7:00 a.m. daily. |
| | GSP/Corbin ¹³ | GC permit required. Any valid permit may park in lot 60, 5:00 p.m. – 7:00 a.m. daily. |
| | Oliver Hall ¹³ | OL permit required. |

¹³ Restricted from the first day of classes in the fall, spring, and summer sessions through the last day of the final exam period of each semester. Not restricted during academic holidays.

7.2 Long term meters. Meters are available throughout the campus for time limits of 2, 4 and 10 hours. Meter rates are \$1 per hour. These meters are enforced the same as the restrictions of the lot in which the meter is located, with the possibility of issuance of multiple tickets, once per hour.

7.3 Loading zone meters. All loading zones meters are for 20 or 40 minutes with the possibility of issuance of multiple tickets every 20 or 40 minutes. These meters are usually designated by a white/yellow striped curb. Rates are \$.50 for 20 minutes or 40 minutes, as indicated on meter. Restricted twenty-four (24) hours.

7.4 Other loading zones. Designated by white/yellow striped curb or signs. Restricted twenty-four (24) hours. Non-metered loading zones require a special permit issued at traffic control booth or KU Parking & Transit office and some have posted time limits, with possible issuance of multiple tickets each day.

7.5 Health Center patients should park at the meters in the northeast corner of lot 90. Citations may be cancelled if proof of check-in time at least one (1) hour before time of issuance of ticket is presented to the KU Parking & Transit office within ten (10) business days.

8. PARKING GARAGES

8.0 KU Parking & Transit operates two parking garages on campus, which are restricted 24 hours Monday through Friday. The Mississippi Street Garage is located north of the Kansas Union at 13th & Oread, with entrances on Oread Drive and Mississippi Street. The Allen Fieldhouse Garage is located north of Allen Fieldhouse at Naismith Drive & Irving Hill Road, with one entrance on Irving Hill Road.

8.1 Toll. Hourly charge for parking in the garages is \$1 per hour or any portion thereof.

8.2 A limited number of permits for either the Allen Fieldhouse Garage or the Mississippi Street Garage will be sold to faculty, staff, and students who meet certain criteria. Application for a permit should be made at KU Parking & Transit. Faculty, staff and student applicants may be placed on a waiting list. **In order to ensure continuing use of the facility permit, permits must be renewed by July 31.** (See section 5.6 for permit restrictions.)

8.3 The Allen Fieldhouse Garage. Vehicles caught leaving the Allen Fieldhouse Garage without payment or permit, including passbacks, will be assessed a \$50 “theft of services” ticket and a police report will be made.

8.4 The Mississippi Street Garage. Any valid KU permit will be honored in this garage after 5 p.m. until 7 a.m. daily.

9. PARKING LOT PREEMPTION

9.0 The Chancellor of the University of Kansas or his designated representative is authorized to create, modify, or preempt parking in controlled areas of the campus. Any such area shall be manually controlled or posted with signs stating the type of permit or restrictions pertaining to the use of the area.

9.1 Requests for Parking Preemptions. Any department wishing to have a parking lot preempted must submit a request in writing to the Chancellor detailing the nature of the event, date(s), time(s), and parking lot(s) involved. If the preemption is approved, details on staffing, costs and signage will be determined by KU Parking & Transit.

9.2 Parking Lot Preemptions. During major events (i.e., commencement, football, basketball), certain parking lots will be preempted. In general, preemptions will only take place after 5 p.m. on weekdays or at any time on Saturday or Sunday. In all cases, notice will be given in the form of a sign at each entrance to all affected parking lots at least 2 days in advance of the preemption.

10. VIOLATIONS

10.0 Responsibility for violations. The person in whose name a motorized vehicle is titled or the person who normally operates that vehicle shall be responsible for all violations identified to the vehicle. If a parking permit is displayed, then the owner of the parking permit shall be responsible for that violation. Visitors shall be responsible for violations (*See section 2.0*).

10.1 City violations. City of Lawrence ordinances shall cover specified moving violations on the University campus and may cover specified standing or parking violations on city streets within the campus.

10.2 Disabled Vehicles. Immediately notify KU Parking & Transit or the Office of Public Safety if your vehicle becomes disabled on campus. Failure to do so within one (1) hour of vehicle being disabled or issuance of ticket will result in enforcement of all appropriate penalties. Disabled vehicles must be moved within forty-eight (48) hours of being reported.

Abandoned Vehicles. A vehicle will be considered abandoned if it appears undriveable (i.e. flat tires, broken windows, etc) and has not moved for five (5) or more days, regardless of current license plate or permit. Vehicle will be towed after letter is sent to registered owner stating date by which vehicle must be moved, unless vehicle is proven to be driveable.

10.3 Multiple citations may be issued for same violation on consecutive days.

10.4 Overparking in a space regulated by a parking meter. Fee: \$10.

10.5 Group I University violations. Fee: \$20.

- 1) No valid parking permit or other authorization for use of parking facilities. (Vehicles may be towed from posted tow away zones.)
- 2) Parked in an area where assigned permit is not valid.
- 3) Vehicle not within white lines of a legal parking stall.
- 4) Parked in an area not specifically designated for or designed as a parking area for motor vehicles (such as on grass, lawns, or in any building not designated for the repair or storage of vehicles).
- 5) Parking in a restricted area (no-parking sign or yellow curb).
- 6) Overstaying permit or parking stall time limit.
- 7) Facing wrong way (i.e. Memorial Drive – Vehicles must be parked with the front of the vehicle pointing in the same direction as flow of traffic on the parking apron side of the street.)
- 8) Expired or unpaid time in Mississippi Street Parking Garage.
- 9) Exiting a gated toll facility without proper use of a paid toll ticket, validated toll ticket, or valid garage permit.

10.6 Group II University violations. Fee: \$35. Vehicles may be towed.

- 10) Blocking drive, roadway, dumpsters, doors, or legally parked vehicles.
- 11) Restricting normal flow of traffic.
- 12) Unauthorized storing of vehicle on University premises. (Vehicles not bearing a license tag or current permit, or vehicles parked illegally and not moved for 5 or more days.)

10.7 Group III University violations. Fee: \$50.

- 13) Unauthorized entry to closed area of campus.
- 14) Theft of Services. Issued to any car exiting a gated toll facility without paying toll. Parking privileges will be revoked.
- 15) Tailgating. Issued to any garage permit owner who uses their permit to allow another car free exit. Parking privileges will be revoked.
- 16) Excessive violator. (*See section 10.4.*) Assessed if the vehicle is impounded by wheellock or towed.

10.8 Group IV University violations. Fee: \$65. Vehicles may be towed.

- 17) Parked in designated fire lane or adjacent to a fire hydrant.

10.9 Group V University violation. Fee: \$100. Vehicles may be towed.

- 18) Display of forged, altered, lost or stolen parking permits. Parking privileges will be revoked.
- 19) Illegally parked in or blocking a space, accessible aisle, or ADA compliant ramp designated accessible for the physically disabled.

20) Parking on campus after parking privileges have been revoked.

11. PAYMENT OF FEES FOR VIOLATIONS

11.0 Violation fees shall be payable at the fine boxes or at the department's office either in person or by mail, payable to the University of Kansas and addressed to KU Parking & Transit. **Violation notices shall accompany payment.** Payment is due upon issuance of violation notice.

11.1 Students with unpaid violation fees shall not be permitted to enroll, obtain or transfer records. Payment for release of hold on official transcript must be cash, cashier's check, money order, American Express, Discover, MasterCard or Visa. No personal checks will be accepted.

11.2 Faculty or staff with unpaid violation fees as of the end of fall, spring, or summer semester shall lose their parking privileges and are subject to KSA 76-741, which specifies that parking fines may be collected from payroll warrants.

11.3 If an account of unpaid violation fees or other charges remains outstanding, the account may be referred to a collection agency for collection, as specified by KSA 76-475.

11.4 Excessive unpaid violations. Excessive violations exist whenever three (3) or more citations have been issued to any vehicle or posted to the account of any owner/operator and have not been paid within ten (10) business days. All vehicles on an excessive account are subject to towing. Parking any vehicle on campus while excessive subjects the vehicle to removal from campus. Movement of a wheel-locked vehicle will cause damage to the vehicle. Payment for release of vehicles impounded due to excessive violations must be cash, cashier's check, money order, American Express, Discover, MasterCard or Visa. **No personal checks will be accepted for citations on towed vehicles/accounts.** In addition, the Parking Commission may revoke the privilege of operating a vehicle on the University campus.

11.5 Towing and impoundment of vehicles. Vehicles may be towed from the campus at any time if they interfere with the efficient operation of the traffic and parking on the University campus or if they are parked in an area not specifically designated for or designed as a parking area. All charges for towing and/or storage fees are the responsibility of the owner/operator.

12. APPEAL OF VIOLATION NOTICES

12.0 The University of Kansas Parking Traffic Court reviews violation notices when such review is requested within ten (10) business days. Appeals must be made at KU Parking & Transit on forms provided or online. Forms turned in with no explanation or appeals made simply to release an enrollment hold will not be accepted.

12.1 A \$5 filing fee will be assessed on each appeal. This fee will be charged to the department if ticket is dismissed by the court.

13. STATUTORY AUTHORIZATION

KSA 74-3209 through KSA 74-3216 authorizes the Board of Regents to promulgate regulations for the control of parking and traffic on the University of Kansas campus and to establish misuse fees for violations of the regulations. Besides the internal misuse fees, KSA 74-3215 provides for violations of the regulations to be prosecuted as misdemeanors in the courts of the 7th Judicial District of Kansas, with a maximum fine of twenty-five dollars (\$25).

CONTACT US

The KU Parking & Transit office is located in the Allen Fieldhouse Garage at Naismith Drive and Irving Hill Road, and is open 7:30 a.m. to 5:30 p.m. Monday through Friday, except holidays.

These regulations, forms, and additional information about the department can also be found online.

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